	Education	Members	Trustee Directors	Education Committee	Resources Committee	Risk & Audit Committee	PARC	Local Committee	CEO	Central Team	Headteacher
Governance	Approve trust's articles of association	А									
Governance	Appoint trustee directors	А									
Governance	Remove trustee directors	А									
Governance	Appoint co-opted trustee directors		А								
Governance	Remove co-opted trustee directors		А								
Governance	Review effectiveness of the Board in line with charitable objects	А									
Governance	Approve Annual Report and Accounts		А								
Governance	Receive Annual Report and Accounts	А									
Governance	Appoint external auditors	А									
Governance	Approve trust's terms of reference		А								
Governance	Approve trust's scheme of delegation		А								
Governance	Approve new academies joining the trust		А								
Governance	Establish trust committees		А								
Governance	Approve trust committees' terms of reference		А								
Governance	Appoint chair of trust board		А								
Governance	Appoint CEO/CFOO		А								
Governance	Appoint and remove chair of all committees						А				
Governance	Appoint and remove vice-chair of local committee							А			
Governance	Appoint and remove members of local committees						А				
Governance	Suspend local committee and replace with appropriate body		А								
Governance	Appoint and remove chairs of trust committees		А								
Governance	Appoint and remove members of trust committees		А								
Governance	Due diligence on local committee member appointment									А	
Governance	Appoint and remove Company Secretary		А								
Governance	Appoint and remove Governance Professional to the Trust Board		А								
Governance	Appoint and remove Clerk to local committee									А	
Governance	Ensure trust website is up to date and compliant		А								
Governance	Ensure GIAS is up to date		А								
Governance	Organise calendar of the trust board		А								
Governance	Organise calendar of local committee							А			

Governance	Maintain and publish a register of Trustee Directors' interests on the trust website	Д	I	I			I			
Governance	Maintain and publish a register of local committee members' interests						A			
Governance	Approve trust-wide policies	A								
Governance	Approve locally owned policies only where specifically delegated						A			
Governance	To approve all school policies not specifically delegated to another body									А
Education	Set trust performance targets	A								
Education	Set school performance targets								А	
Education	School performance		А							
Education	School performance against SDP (informed by CEdO)						А			
Education	Monitor performance of vulnerable groups	Α					А			
Education	Hold school to account on how it supports its looked-after and previously looked-after children and their level of progress						А			
Education	Headteacher performance management	1		Î				А		
Education	Self-evaluation form	Ī	Ī	İ 👘	1	Î.	А			
Education	School curriculum									А
Education	Approach to teaching and learning	1	Î	Î			Î			А
Education	In church schools, seeking assurance and evaluating the impact and effectiveness with the SIAMS framework						А			
Education	Ensure adherence to statutory guidance for those with legal responsibilities in relation to exclusions	А								
Education	Fixed term exclusion									А
Education	Permanent exclusion									А
Education	Panel hearing to consider exclusion issues (which could be from another school)						А			
Education	Appeals against permanent exclusions	A		Î						
Education	Education policies for a school (not listed as trust policies)			Î						А
Safeguarding	Appoint a named trustee director who takes responsibility for child protection/safeguarding	А								
Safeguarding	Appoint a named safeguarding link member on each local committee						А			
Safeguarding	Ensure a centrally appointed and appropriately trained designated safeguarding lead (DSL)							А		
Safeguarding	Ensure safeguarding and child protection policies are in place in line with statutory guidance	А								
Safeguarding	Ensure school safeguarding compliance - including adherence to the Trust safeguarding and child protection policy and other related policies such as: behaviour, lock down procedures, etc.						А			
Safeguarding	Ensure school safeguarding audits are completed annually for the Trust and as required by the local safeguarding children partnership (LSCP)								А	

Safeguarding	Completion of all statutory safer recruitment checks, including the completion and maintenance of school single central register							А
Safeguarding	Completion of all statutory safer recruitment checks in the MAT, including the completion and maintenance of MAT single central register					А		
Safeguarding	Ensure central team safeguarding compliance (including members/trustees)						А	
Safeguarding	Ensure each school has appropriately trained designated safeguarding lead (DSL) and deputy DSL(s)				А			
Safeguarding	Ensure all school staff and volunteers receive effective statutory safeguarding training appropriate to their role							А
Safeguarding	Ensure all central team staff and those in governance receive effective statutory safeguarding training						A	
Safeguarding	Ensure that child protection records are well organised and held/ shared securely							А
Safeguarding	Ensure allegations made against central staff, members and trustee directors (excluding the CEO) are dealt with in accordance with procedure for dealing with allegations against adults					А		
Safeguarding	Ensure allegations made against school staff (excluding the head teacher) and volunteers are dealt with in accordance with procedure for dealing with allegations against adults							А
Safeguarding	Ensure allegations made against a head teacher or the CEO are reported to the trust chair in accordance with procedure for dealing with allegations against adults	А						
Safeguarding	To comply with the law at all times, including making referrals to the DBS and TRA as required, for allegations made against adults	А						
Safeguarding	Escalate safeguarding concerns regarding insufficient LA action taken to regional director of education with responsibility for safeguarding							А
Staffing and employment	Trust pay policy	А						
Staffing and employment	Teachers' annual pay award	А						
Staffing and employment	Support staff annual pay award	А						
Staffing and employment	Approval of annual staffing structure			А				
Staffing and employment	Determination of appropriate salary ranges for executive posts (CEO and trust officers)			А				
Staffing and employment	Determination of appropriate salary ranges for all non-executive central posts			А				
Staffing and employment	Determination of appropriate salary ranges for head teachers			А				
Staffing and employment	Determination of appropriate salary ranges for all other school based leadership posts						А	
Staffing and employment	Determination of appropriate salary ranges for all non-leadership school based posts						А	

Staffing and employment	Approval of executive (CEO and trust officers) performance related pay awards		А			l			
Staffing and employment	Approval of head teacher pay awards	l I			А				
Staffing and employment	Approval of all other school-based staff performance related pay awards							А	
Staffing and employment	Ensuring compliance with appraisal process					А		А	
Staffing and employment	Changes to principle terms and conditions of employment or collective agreements		А						
Staffing and employment	Adoption of transferring policies and collective agreements		А						
Staffing and employment	Approval of trust-wide HR policies other than where this is specifically delegated to another body		A						
Staffing and employment	Appointment of executive posts: CEO and trust officers		А						
Staffing and employment	Appointment of non-executive central posts						А		
Staffing and employment	Appointment of head teacher posts (a trustee director must be present)		А						
Staffing and employment	Appointment of school leadership posts (a local committee member should be involved)								А
Staffing and employment	Appointment of all other school posts								А
Staffing and employment	Suspension of CEO		А						
Staffing and employment	Disciplinary action, up to and including dismissal, of CEO		А						
Staffing and employment	Appeal against disciplinary action, up to and including dismissal, of CEO		А						
Staffing and employment	Suspension of trust officers						А		
Staffing and employment	Disciplinary action, up to and including dismissal, of trust officers		А						
Staffing and employment	Appeal against disciplinary action, up to and including dismissal, of trust officers								
Staffing and employment	Suspension of head teachers						А		
Staffing and employment	Reinstate head teachers		А						
Staffing and employment	Disciplinary action, up to and including dismissal, of head teachers		А						
Staffing and employment	Appeal against disciplinary action, up to and including dismissal, of head teachers								
Staffing and employment	Suspension of school staff								А
Staffing and employment	Disciplinary action, up to and including dismissal, of school staff								А
Staffing and employment	Appeal against disciplinary action, up to and including dismissal, of school staff		А						
Staffing and employment	All other management action in relation to the employment of the CEO		А						
Staffing and employment	All other management action in relation to the employment of the trust officers						А		
Staffing and employment	All other management action in relation to the employment of the non-executive central staff							А	
Staffing and employment	All other management action in relation to the employment of head teachers							А	

	Staffing and employment	All other management action in relation to the employment of school-based staff							А
	Finance and financial control	Appointment of Accounting Officer	А						
	Finance and financial control	Trust & school financial policies & procedures	А						
	Finance and financial control	Authorising the establishment of bank accounts and approving bank mandates	А						
	Finance and financial control	Trust 3 year budget plan		А					
	Finance and financial control	Trust 1 year budget		А					
	Finance and financial control	Trust consolidated financial statements	А						
	Finance and financial control	Response to auditor's management letter					А		
	Finance and financial control	School 3 year budget plan		А					1
	Finance and financial control	School 1 year budget		А					
	Finance and financial control	Compensation payments up to £50,000 (ATH Limit)					А		1
	Finance and financial control	Compensation payments over £50,000 - Secretary of State permission required	А						
Please also	Finance and financial control	Monitoring impact of specific grants (eg pupil premium/sport)	А						1
	Admissions and school operation	To undertake at a local level consultation, publish admissions and determine arrangements as required in accordance with the Schools Admissions and Appeals codes	А						
	Admissions and school operation	To make arrangements at a local level for determining admissions and hearing admission appeals						А	
	Admissions and school operation	Expansion or reduction of school published admission number (PAN)	А						
	Admissions and school operation	Change of age range - ESFA approval required	А						
	Admissions and school operation	Extension of school provision to include Nursery age children - ESFA approval required	А						
	Admissions and school operation	School times, terms and holidays	А						
	Admissions and school operation	School INSET days	А						
	Admissions and school operation	School prospectus				А			
	Admissions and school operation	School website				А			
	Admissions and school operation	Trust & school branding	А						
	Admissions and school operation	School uniform	А						
	Admissions and school operation	Complaints policy - Trust wide	А						
	Admissions and school operation	Hearing complaints - Stage One heard by head teacher							А

Admissions and school operation	Hearing complaints - Stage Two heard by local committee chair				А		
Admissions and school operation	Hearing complaints – Stage Three heard by local committee panel				А		
GDPR compliance	To adopt data protection policies and procedures to cover the requirement to notify individuals as to how information is to be used, retained and stored	A					
GDPR compliance	To ensure registration with the Information Commissioners Office is up to date	А					
GDPR compliance	To ensure and support compliance with all data protection policies and procedures across the trust			A			
GDPR compliance	To ensure the effective implementation of data protection policies and procedures at a local level	А					
GDPR compliance	To maintain accurate and secure pupil records	А					
GDPR compliance	To maintain accurate and secure school staff and volunteer records	А					
GDPR compliance	To maintain accurate and secure central team staff and governance records	А					
Health and safety and estates	Trust capital strategy	А					
Health and safety and estates	Health and safety policy			А			
Health and safety and estates	Health and safety compliance			А			
Health and safety and estates	Short term lease arrangements (exclusive use not sessional lettings)	А					
Health and safety and estates	Leases to third parties of 7 years or more - ESFA Approval required	А					
Risk	Trust Risk Management Statement			А			
Risk	Pre conversion due diligence	А					
Risk	Maintenance of trust risk register			А			
Risk	Maintenance of school risk register			А			

Key:	
Accountable - primarily responsible and sets criteria	
Responsible - undertakes delegated task and holds others to account	